



CSIR-National Metallurgical Laboratory, Jamshedpur
ENGAGEMENT OF CONTRACT LABOUR
 (Through approved contractor)



A. Initiating the Requirement

Name of Indenter	Designation	ID. No.	Email ID	Division/Section
			@nmlindia.org	
Source of Fund	Project No.		Any other Fund (Specify):	
Category (Tick (✓) mark the appropriate box)	Unskilled <input type="checkbox"/>	Semi-Skilled <input type="checkbox"/>	Skilled <input type="checkbox"/>	Highly-Skilled <input type="checkbox"/>
No. of Personnel				
No. of days (Maximum 90 days)				
Purpose of hiring the personnel				
Description of the job (for Highly-Skilled)				

Signature of Indenter with date

B. Approval/Authentication

	Signature	Date
Approval and Sanction of Project leader. [I hereby sanction additional one-third appropriation of fund for engagement of contract labour through the general pool.] (Applicable for SSP/CLP/CNP projects only.)		
HOD/HOC		
COFA/FAO/SO(F&A)		
COA/AO		
Approval of Advisor Management (AM)		
Approved Not Approved		

- Copy to :
1. PL/HOC/HOD
 2. Advisor Management
 3. Head, HRG
 4. Head, KRIT
 5. COFA