

CSIR-NATIONAL METALLURGICAL LABORATORY
JAMSHEDPUR-831 007

No. NML-2(56)/PL/2021/E-III

Date : 08/12/2021

NOTICE

Applications for **allotment of CSIR-NML residential accommodation** are invited from all eligible Officers/Staff of this laboratory for the allotment year beginning from 1st January, 2022 to 31st December, 2022. The entitlement of an employee to a type of residence will be determined with reference to level in the pay matrix by him as indicated below :

RESIDENCES OTHER THAN SCIENTIST APARTMENTS AND HOSTELS

Type of Residence	Level in the pay matrix for entitlement
I	1
II	2, 3, 4, & 5
III	6, 7, & 8
IV	9, 10 & 11
V	12, 13
VI	14 & 15 (Index 1-4)

SCIENTIST APARTMENT

The accommodation in Scientist Apartment shall be treated as transit accommodation only. Entitlement for allotment of these Apartments shall be as under :

TYPE	ENTITLEMENT
Double/Three Room Scientist Apartments	Scientists under level-11 in pay matrix and above.
Single Room Scientist Apartments	Jr. Scientists Level in pay matrix- 10.

Scientists under Level-11 in pay matrix may be considered for allotment of Double/Three room Scientist Apartments, if Scientists Level-11 in pay matrix and above are not available on the date on which the apartment has fallen vacant.

If the Scientists in Group IV are either not available or are not willing to avail allotment as on the date on which the apartment has fallen vacant, the apartment may be allotted to the following categories of employees in order of priority.

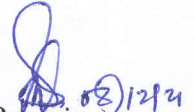
- a) CSIR Fellows appointed under Quick Hire Scheme.
- b) Emeritus Scientists/Research Associates/Senior Research Assistant (Pool Officers)
- c) Research Fellows (for whom hostel accommodation is not available)
- d) Technical Officers in Group III under level - 7 in pay matrix and above
- e) Officers of the level of Section Officers and above from non-technical cadre

1. In this connection, all concerned are requested to submit online applications only, through link available on Intranet/Login@ITServices/ (Housing/Fresh Allotment Application Form) by **22-12-2021** after which no request will be entertained except in the cases of those staff members who are already on leave, application should be made within 10 days from the date of their reporting for duty at CSIR-NML, Jamshedpur.
2. Those who are occupying accommodation of a lower type than their entitled class are required to apply for "in-class" accommodation. As and when the in-class accommodation is allotted, the occupant of the lower type is required to accept and move to the entitled accommodation.

Conted...2/-

3. The officers who are eligible for accommodation for type-II, III and IV will not be considered for allotment of a lower type as next below rule is not applicable to these types. Their date of priority is the date from which they have been in continuous service under CSIR.
4. The priority date of type-V/VI and Scientist Apartment is the date from which the officer is drawing the minimum required level of pay matrix for the specific accommodation mentioned as above, and the specific date must be indicated.
5. The Scientist Apartments will be treated as transit accommodation only and when the eligible type of regular accommodation is available and allotted to the occupant will have to vacate the Scientist Apartment.
6. The Scientist Apartment allotted to QHF, RA, RF or any officer on contract should mention the period of such contract/tenure and it is their liability to vacate the quarter on expiry of the period/tenure.
7. The Officer who is eligible for type-V accommodation but considered for next below type, i.e. type-IV accommodation his date of priority for a type-IV residence is the date from which he has been in continuous service under CSIR.
8. 10% of type -I & II, 5% of type-III & IV quarters are reserved for SC/ST employees.
9. SC/ST candidates must enclose the copy of relevant certificate or get their application certified by the Estt.II in support thereof.
10. Separate applications should be made for allotment to regular type and scientist apartment.
11. Consequence of refusal of allotment :
 - a) HRA shall not be admissible to those who have occupied accommodation provided by Government or those to whom accommodations have been offered by Government but who have refused it. In the latter case, the allowance will not be admissible for the period for which a Government servant is debarred from further allotment of Government accommodation under the allotment rules applicable to him.
 - b) If a Council servant, who is in occupation of a lower type of residence, and refuses to accept allotment of his entitled type, he or she is to be charged the same License fee which he or she would have had to pay under FR-45A in respect of the residence so allotted or offered or the license fee payable in respect of the residence already in his or her occupation whichever is higher.
12. IF AN OFFICIAL FAILS TO ACCEPT THE ALLOTMENT OF RESIDENCE WITHIN FIVE DAYS OR FAILS TO TAKE POSSESSION OF THAT RESIDENCE AFTER ACCEPTANCE WITHIN EIGHT DAYS FROM THE DATE OF RECEIPT OF LETTER OF ALLOTMENT, HE SHALL NOT BE ELIGIBLE FOR ANOTHER ALLOTMENT FOR A PERIOD OF ONE YEAR FROM THE DATE OF THE ALLOTMENT LETTER.
13. The officials who have drawn HBA from CSIR for construction of a house in Jamshedpur are not eligible for accommodation and they need not apply for the same.
14. The official who owns a house in his name or in the name of his wife/children at the place of his posting, should not apply for the same.
15. In case they own house, they should intimate the fact to the office.

IT MAY BE NOTED THAT PRIORITY LIST WILL CONTAIN THE NAMES OF ONLY THOSE WHO WOULD APPLY AGAINST THIS NOTICE.


(S. Banerjee)
Administrative Officer

Copy to :

- 1) e-notice board
- 2) All Divisional/Sectional Heads/Advisor -

for information and circulation amongst the staff members working in their division.