

**CSIR-NATIONAL METALLURGICAL LABORATORY  
JAMSHEDPUR-831007**

No. NML/NML-FNDAY/2021/E-III

Dated: 15/11/2021


**NOTICE**

**Sub : Distribution of Sweets Coupon on the occasion of CSIR-NML Foundation Day, 2021.**

As decided by the competent authority, sweet coupons will be distributed to the permanent employees, project staff and contractual personnel on the occasion of CSIR-NML Foundation Day-2021 on 26-11-2021. Accordingly, all the Divisional/Sectional Heads are requested to kindly forward the names of permanent employees, project staff and contractual personnel working under them (in three separate lists only in MS Excel format) to the following e-mail id:-

**anirban@nmlindia.org latest by 5:00 P.M. 17/11/2021(Wednesday).**

The lists should contain the names and designations of the employees and contractual personnel. The lists are required for distribution of sweets coupon on the occasion of CSIR-NML Foundation Day-2021.

  
**(Kaushik Bhattacharya)**  
**Controller of Administration**

Copy to:

1. All Divisional/Sectional Heads- for information and circulation.
2. Director's Secretariat
3. PA to AM
4. COA's Secretariat
5. e- Notice Board